



## JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 07-21-2014**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

### MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** July 17, 2014

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of July 21, 2014

<b>July 21, 2014 Monday</b>	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Green Lake County Office Bldg 571 County Road A, Green Lake
	Library Board	5:00 p.m.	Dwight Foster Public Library 209 Merchants Ave, Fort Atkinson
<b>July 22, 2014 Tuesday</b>	Nutrition Project Council	2:00 p.m.	Workforce Development 874 Collins, Rm 103, Jefferson
<b>July 23, 2014 Wednesday</b>	Land Information Council	8:30 a.m.	Jefferson County Courthouse, Rm 203
<b>July 24, 2014 Thursday</b>	<b>*Fair Park Committee</b>	<b>8:00 a.m.</b>	<b>Fair Park</b> <b>503 N. Jackson Ave, Jefferson</b>
	Historic Sites Preservation Commission	6:30 p.m.	UW Extension 864 Collins, Rm 12, Jefferson
<b>July 25, 2014 Friday</b>	<b>*Law Enforcement and Emergency Management Committee (Agenda Revised)</b>	<b>8:30 a.m.</b>	<b>Jefferson County Courthouse, Rm 112</b>
<b>July 26, 2014 Saturday</b>	No Scheduled County Meetings		
<b>July 27, 2014 Sunday</b>	No Scheduled County Meetings		



# *Intercounty Coordinating Committee*

***Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk Counties***

## MEETING AGENDA & PROGRAM

(Updates in Process)

**Officers:**

Chairman

Russell Kottke  
Dodge County  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Vice Chairman

Andy Ross  
744 S. Main Street  
Poynette, WI 53955

Secretary / Treasurer

Dodge County UW-Extension  
127 E Oak Street  
Juneau, WI 53039

**Member Contacts:**

Columbia County

Vern E. Gove  
400 Dewitt Street  
Portage, WI 53901

Dodge County

Russell Kottke  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Green Lake County

Jack Meyers  
N 665 Fountain Lane  
Dalton, WI 53926

Jefferson County

Jim Schroeder  
539 E Reinel St  
Jefferson, WI 53549

Marquette County

Bob Miller  
N1305 18<sup>th</sup> Rd  
Dalton, WI 53926

Sauk County

Marty Krueger  
346 Warren Avenue  
Reedsburg, WI 53959

**Mailing Address:**

UW-Extension  
127 E Oak Street  
Juneau, WI 53039

<b>DATE:</b>	July 21, 2014
<b>TIME:</b>	9:30 AM
<b>PLACE:</b>	Green Lake County Office Building West Wing, Training Room (Lower Level) 571 County Road A, Green Lake WI 549414

<b>9:00 AM</b>	<b>Gathering</b>
<b>9:30 AM</b>	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>Certification of Open Meeting Notice</p> <p>Adoption of Agenda</p> <p>Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p>Open Discussion of County Issues</p> <p><b>Program Topic: Green Lake County Correctional Facility</b></p> <p><b>Recidivism Reduction Program</b></p> <ul style="list-style-type: none"> <li>• <b>Presenter:</b> Joel Gerth, Corrections Lieutenant Green Lake County Sheriff's Office</li> <li>• <b>Moderator:</b> Jay Dampier, Green Lake Co. UW Extension</li> </ul> <p>Open Discussion of County Issues</p> <p>Adjourn</p>

# Jefferson County Library Service

% Dwight Foster Public Library  
Mailing Address: 209 Merchants Avenue  
Fort Atkinson, WI 53538  
920.563.7790

## Jefferson County Library Board Meeting

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at  
Dwight Foster Public Library  
209 Merchants Ave  
Fort Atkinson, WI 53538

Monday, July 21, 2014  
5:00 p.m.

### Agenda

- |        |  |
|--------|--|
|        | 1. Call to order and introductions                     |
| action | 2. Approval of minutes of the March 5, 2014 meeting    |
|        | 3. Comments from the public                            |
|        | 4. Correspondence                                      |
|        | 5. Administrator's Report                              |
|        | 6. Old business  |
|        | a. Update on SHARE/TRIO by MWFLS Director Sue Cantrell |
|        | 7. New Business  |
| action | a. 2015 County Resource Library Budget Request         |
| action | b. 2015 County Library Service Budget Request          |
|        | 8. Reports from county libraries                       |
|        | 9. Future meeting dates                                |
|        | 10. Adjournment  |

*If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least five (5) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.*



**Of Jefferson County, 1541 Annex Road, Jefferson, WI 53549920-674-8734**

**Jefferson County Nutrition Project Council**

**Agenda**

**July 22, 2014**

**2:00 p.m.**

**Workforce Development Center  
Room 103 - 874 Collins Road, Jefferson**

Committee Members: Marcia Bare, Janet Gerbig, Barb Natrop, Judy Pinnow, Rita Kannenberg, Holly Ingersoll and Emily Pantely

1. Call to Order
2. Roll Call
3. Certification of Compliance with Opening Meetings Law
4. Review Agenda
5. Citizens Comments
6. Approval of Minutes: April 22, 2014
7. Communications
8. Dementia Friendly Dining Center Presentation: Cathy Kehoe, Dementia Care Specialist
9. Review & Approve Policy on Serving Residents of Group Living Facilities
10. Review and Discuss Full-Cost Policy
11. Review August Educational Materials
12. Review Safety Data Sheets
13. Roundtable Discussion
14. Set Next Meeting Date and Agenda: 10/21/2014 Meeting; 10/17 Annual Training.
15. Adjourn

The committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the county administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# **AGENDA**

## **JEFFERSON COUNTY LAND INFORMATION COUNCIL**

ROOM 203, COUNTY COURTHOUSE  
311 S. CENTER AVENUE, JEFFERSON, WI 53549  
8:30 A.M. ON WEDNESDAY, JULY 23, 2014

Andy Erdman, Staci Hoffman, John Jensen, Rob Klotz, Joanne Larson,  
Todd Lindert, Jim Morrow, Steve Nass, Tracy Saxby, Mark Watkins,  
Roland Welsch

- 1) Call to Order
- 2) Roll Call
- 3) Certification of Compliance with Open Meetings Law Requirements
- 4) Review of Agenda
- 5) Council Organization
- 6) Public Comment
- 7) Approval of July 23, 2013 Meeting Minutes
- 8) Communications
- 9) Review of and Possible Action 2014 Land Records Modernization Projects
  - a) 2013 Land Information Program revenues
  - b) Internal/Public GIS Interface Replacement Project Report
  - c) Management Information System (MIS) – JWalk and Subscription Service Replacement Project Report
  - d) One time pay as you go search for Register of Deeds documents update
  - e) Public internet access to property surveys, government monument and other land records such as permits that fall under the general open records statutes
  - f) Tax roll scanning project
  - g) Base Station Global Positioning System (GPS) replacement
  - h) GIS and Document imaging server replacement
  - i) Large format scanner/copier/printer purchase
  - j) Cyber Security of Land Information Websites and Records
- 10) Review and Possible Action on the 2015 Land Information Program Proposed Budget
  - a) Revenue and grant eligibility projections
  - b) County-wide Orthophotography and Wisconsin Regional Orthophotography Consortium (WROC)
  - c) Upgrade GIS and Document Imaging VM Server to MS Server 2012 Software
- 11) Discussion and Possible Action on setting a yearly date for the Land Information Council Budget Review meeting.
- 12) Adjourn

If you have questions regarding these matters, please contact the Land Information Office at 920-674-7254.

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**Fair Park  
Committee Members:**

**Blane Poulson, Chair**

**Matthew Foelker, Vice Chair**

**Jennifer Hanneman,  
Secretary**

**Al Counsell**

**Russell Kutz**

**FAIR PARK COMMITTEE  
MEETING AGENDA**

**July 24, 2014  
8:00 a.m.**

**Jefferson County Fair Park  
Activity Center – Conference Room  
503 N. Jackson Avenue  
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law  
Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of June 26 Meeting
7. Communications
8. 2014 Fair Follow-Up
  - a. Discussion and possible action for improvements for  
2015 fair
  - b. Discussion and possible action on Justin Moore  
contract
9. 2015 Budget
10. Set next meeting date and Potential Future Meeting  
Agenda Items
11. Adjourn

**The Committee may discuss and/or take action on any item specially listed on the agenda.**

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Agenda  
Jefferson County Historic  
Sites Preservation Commission  
UWEX Building  
864 Collins Road  
Jefferson, WI  
Room 12  
Thursday, July 24, 2014

Commission Members:     Cindy Arbiture, Chair  
                                     Robert Birmingham Vice-Chair  
                                     Kathleen Woodbury, Secretary  
                                     Ed Morse, Jefferson Co. Board Representative  
                                     James Levy  
                                     Michael Opager

6:30 p.m.  
Agenda

1. Call to Order
2. Roll Call
3. Certification of compliance with the Open Meeting Law
4. Review the Agenda
5. Approve the minutes of the June 19, 2014 meeting
6. Communications
7. Citizen Comments

Old Business

8. Webpage edits - James
9. Implementation of 2013 survey
10. Recommendation by Commission to reinstate John Molinaro
11. WHS Sub-grant Reimbursement form was filed before July 15

New business

12. 2014 SE Historic Survey & CD printing & distribution
13. NRHP grant application request, letter of intent with list of properties to Joe DeRose, due by Sept. 12, with an itemized quote of cost per property
14. Commission strategic plan
15. WHS grant available to map data of geographic interest
16. Establish JCHSPC committees
17. Annual JCHSPC public meeting - establish date
18. Future meeting dates – Aug. 21 - UWEX, Rm. 103; Sept. 25 - UWEX, Rm. 12
19. Future agenda items

Jefferson County  
Law Enforcement/Emergency Management Committee  
Courthouse, Room 112 / 311 S Center Avenue/ Jefferson WI 53549  
Friday, July 25, 2014 @ 8:30 A.M.

**\*REVISED 07-21-2014**

Committee Members: Dwayne Morris (Chair), Al Counsell,  
Kirk Lund, Amy Rinard, Michael Wineke

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review the Agenda
5. Communications
6. Citizen Comments
7. Approval of Minutes from the June 27, 2014 meeting
8. Jefferson County Slow/No Wake Ordinance
9. Review Emergency Management Monthly Financial Report
10. Program Assistant Interviews
- 11. \*Discuss and approve funding from the Jail Assessment account to replace the tilting skillet in the jail kitchen**
12. Work Projects
  - a. SIMCOM Exercise – Assist Winnebago County
  - b. Children's Share and Care Fair – Fort Atkinson
  - c. Pipeline Training – Enbridge
  - d. Propane Shortage after action teleconference
  - e. Mass Fatality Plan
  - f. WI Hospital Emergency Preparedness Program (WHEPP) Regional EOC Exercise – Health Dept.
  - g. Radio and Newspaper Interviews (Bitter Cold Preparedness/Propane/Spotter Training/high water/tornado awareness/heat awareness
  - h. Computer and Hazmat Equipment Grant
  - i. ARES/RACES Field Day Exercise
  - j. New Grant Application for Severe Repetitive Loss Properties (2)
  - k. Small Business Emergency Planning Power Point Presentation MATC – Fort Atkinson
  - l. STH 59 Dam Flooding Issue - Palmyra
  - m. FEMA E-grant training session
  - n. Severe Weather Sheltering Information – Twice as Nice – Jefferson
  - o. Communicating with Functional and Access Needs Webinar
  - p. Hazardous Material's Off-Site Plans (Updates and New)
  - q. Jefferson County Fair
  - r. Working with Milwaukee County, Walworth County, and Wisconsin Emergency Management on a tri-county tornado exercise.
  - s. Working with the SE Region of Emergency Management to create generalized Incident Action Plans for Tornado, Flooding, Severe Weather-Winter, Severe Weather-Heat, mass casualty, mass fatality, hazmat, mass evacuations, special events.
  - t. 2015 Budget
  - u. Continuity of Operations Plan
  - v. 2014 State Plan of Work
  - w. Flood Mitigation Acquisition Grant Program (2 Grants)
  - x. Working with the State on the WI Haz-mat on line planning and reporting system
  - y. Working with the State on an Emergency Planning and Community Right to Know handbook
  - z. Other meetings, committees, boards, and daily operations
13. Correspondence
14. Time & Place of Next Meeting – Friday, August 22, 2014 / Room 112 at 8:30 a.m.
15. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

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24 hours prior to the meeting so appropriate arrangements can be made.